FAST TIPS NEWSLETTER



January 2023 | Volume 10 | Number 1

IN THIS ISSUE

- EFT Project Phase 2
- New identity verification
 procedures for cash
 deposits/exchanges made at a

 CIBC branch teller
- SIMULATION: How to Process and Clear Refundable Deposits and Refunds
- Who do I contact if I need help with AMS?
- REMINDER Systems
 Maintenance EASI
- FIS Training



WHAT'S NEW?



Electronic Funds Transfer (EFT) - Phase 2

In August 2022, the University launched the Electronic Funds

Transfer (EFT) project to transition vendor payments by paper

cheque to direct deposit, offering increased payment speed

while reducing processing costs for the University and vendors.

In the first phase of the project, 33 Canadian currency vendors were onboarded, based on their transaction volume and spend.

From February 2023, Phase 2 will begin and will include:

- Scaling automation to onboard larger number of existing U
 of T vendors. This includes vendors selected by U of T as
 well as additional vendors proposed by the U of T
 community.
- Enabling the convenient display of EFT suppliers in SAP.
- Onboarding new to U of T vendors to EFT (beginning Summer 2023).

Visit the **EASI** Initiatives page to learn more.



New identity verification procedures for cash deposits/exchanges

made at a CIBC branch teller

CIBC's procedures for depositing or exchanging cash at the teller has changed.

To learn more, <u>take a look at this memo sent by the Financial</u>
Services Department.

SIMULATIONS



How to Process and Clear Refundable Deposits and Refunds

Many departments start receiving refundable deposits for items such as locker and room keys at the beginning of a term.

Watch this simulation to learn how to process and clear refundable deposits and refunds.

ARTICLES



Who do I contact if I need help with AMS?

There are often times when it is difficult to determine who to contact when experiencing an error/issue in AMS.

Click here for a list of common system topics/issues, and the relevant contact.

If you are unsure who to reach out to, <u>please contact your FAST</u>

<u>Team representative</u> and we will point you in the right direction.



System Maintenance - EASI (February 11)

A number of AMS and non-AMS related systems will be unavailable on **Saturday**, February 11 from 8:00 a.m. to 4:00 p.m. due to system maintenance (click here for a full list of systems).

Visit the **EASI** <u>System Availability page</u> for ongoing information on system status.

TRAINING



FIS Courses

<u>Browse our training calendar</u> or the <u>LMS Portal</u> to view course descriptions and register.

TRAINING

- FIS Training Calendar
- Newsletter Archive

FAST STAFF

- Faculty Representatives
- Subscribe to AMS Listserv

PROVIDE FEEDBACK

fast.help@utoronto.ca