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SIMULATIONS

[How can you record a forfeited refundable deposit as revenue?](#)

When it is determined that a deposit will not be refunded, either because the deposit has been forfeited OR the depositor has left the University the department can transfer the funds as revenue or an expense recovery

To learn more, [watch this simulation that walks through the process.](#)

[How to process downpayments/deposits against Purchase Orders?](#)

Some large orders may require a down payment/deposit before the goods/services are delivered.

Watch this simulation to [learn how to process the PO](#).

ARTICLES

[Who do I contact when I need help?](#)

Have you ever had a question, needed to create an account or just unsure of who to contact to get AMS system support. Take a look at our [Knowledge Centre article to learn more](#).

TRAINING

- [FIS Training Calendar](#)
- [Newsletter - Archive](#)

FAST STAFF

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PROVIDE FEEDBACK

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