

Financial Services Department

FAST TIPS

Dec 2017
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*Happy Holidays
from the
FAST Team!*



REMINDER: Holiday Closing – Deposits to Cashier's Office

The **University is closed from December 21st, 2017 to January 2nd, 2018**. Given the volume of deposits that are made prior to the holiday closing, we **request that all deposits be received at the Cashier's Office by 5:00 PM on Monday, December 18th, 2017**.

If you have any questions or comments, please contact **Kumar Sukumaran**, Supervisor, Accounting Services at 978-6923, or by e-mail at kumar.sukumaran@utoronto.ca

Learn More:

- [MEMO: Holiday Closing – Deposits to Cashier's Office](#)
- [Reference Guide: Create Cash Receipts](#)
- [Training Documentation: G/L Account Posting – Basic Data Entry](#)

Requesting Ideas for FAST Tips Articles and Simulations!

We are always looking for fresh ideas from our readers.

If you have any suggestions for FAST Tip articles or simulations, **send us your input in the feedback link below!**

[FEEDBACK](#)

ONE-ON-ONE WORK SUPPORT

Get HELP FAST - Biweekly lunch time AMS support sessions

LOCATION: 256 McCaul St.

Wednesday, January 24 th	room 103	12:30pm – 2pm	FIS, HRIS
Wednesday, February 7 th	room 103	11:30am – 1pm	FIS

TRAINING

- [FIS Training Calendar](#)
- [FAST Tips Newsletter - Archive](#)

FAST STAFF

- [Financial Advisory Services & Training \(FAST\)](#)
- [Subscribe to AMS Listserv](#)