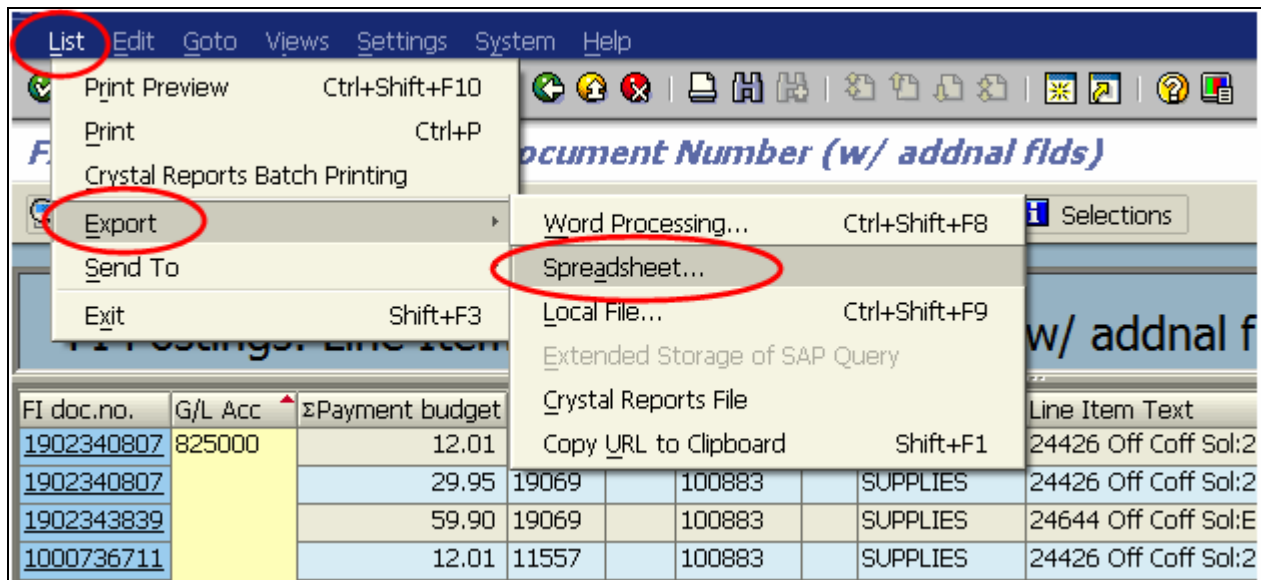


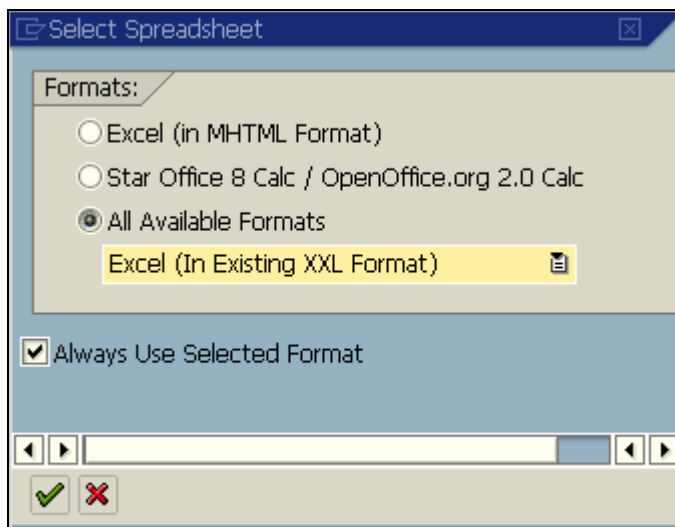
What is the correct Excel download setting when exporting an SAP report to a spreadsheet?

NOTE: Not all reports are downloadable to Excel; others are downloadable, but use a different mechanism to download to Excel. These instructions only pertain to reports where the following toolbar options are available.

Click on **List >> Export >> Spreadsheet**



In the pop up box, select **All Available Formats** and chose **Excel (In Existing XXL Format)** from the drop down list. To apply this change permanently, select **Always Use Selected Format**.



Click on the  when complete.